

Booking rules for Netaji Bhavan Ground Floor, First Floor and Third Floor located on New G.T. Road, Uttarpara, Hooghly under Uttarpara-Kotrung Municipality

1. The booking charge for the above mentioned floors for organizing workshops, fairs, meetings, conferences and the like is **Rs 1500/- (Rupees One Thousand Five Hundred) only.**
2. The duration of booking is for 4 hours commencing from 4 p.m. to 8 p.m.
3. Fairs/Melas can **ONLY** be organized in the **Ground floor of Netaji Bhavan.**
4. The hiring charges for tables and chairs in the property are fixed at Rs.15/- per table and Rs.5/- per chair, which shall be charged additionally and can be **ONLY** booked at the office desk on account of availability.
5. Arrangement of dry food packets and water-bottles is **ONLY** allowed inside the halls, subject to proper disposal of the packets and water-bottles in dustbins after consumption.
6. **Only non-fire cooking on upto 4 (Four) induction ovens is allowed in the hall. Use of LPG gas oven with cylinders/microwave ovens is not allowed at all.**
7. The use of thermocol plates or utensils is strictly prohibited in the hall.
8. Consumption of alcohol/drugs or any banned products is strictly prohibited. If any such sort of action is found out, appropriate penal action shall be taken by the Municipal authority accordingly.
9. Use of loud music system/fireworks inside the hall is strictly prohibited.
10. In case of any dispute, the decision of the Municipal authority is deemed to be final.

**** Payments for confirming the bookings should be made within 3(THREE) days from the application date by contacting the office desk for verification, failing of which the waiting period shall be dismissed.**




(Dilip Yadav)
Chairman
Uttarpara-Kotrung Municipality