

**Booking rules for Phanindra Bhavan located at G.T. Road, Bhadrakali, Hooghly under Uttarpara-Kotrung Municipality**

1. The booking charge for the property is given in the table below.

a)	Booking of the hall with Air-Conditioning	Rs. 15500/-
b)	Booking of the hall without Air-Conditioning	Rs. 10500/-

2. Caution money of Rs. 4000/- is to be deposited additionally for any kind of booking.
3. The duration of booking is for 24 hours commencing from 8 a.m. to 7 a.m. on the following day.
4. For using the terrace on the day of booking, the office authority needs to be contacted and can **ONLY** be done by contacting the office desk.
5. Caution money shall be refunded after deduction of electricity charges and cost for repair of any damage caused, if any.
6. The use of thermocol plates or utensils is strictly prohibited in the hall.
7. Consumption of alcohol/drugs or any banned products is strictly prohibited. If any such sort of action is found out, appropriate penal action shall be taken by the Municipal authority accordingly.
8. Use of loud music system/fireworks is also forbid in the property.
9. Cancellation charges of Rs.2000/- shall be deducted in case of cancellation of the booking in any case.
10. In case of any dispute, the decision of the Municipal authority is deemed to be final.

**\*\* Payments for confirming the bookings should be made within 3(THREE) days from the application date by contacting the office desk for verification, failing of which the waiting period shall be dismissed.**

(Dilip Yadav)  
Chairman

Uttarpara-Kotrung Municipality

